



Department of Defense
Office of Small and Disadvantaged Business Utilization

Mentor-Protégé Program



The Nunn-Perry Award...

Through the presentation of the Nunn-Perry Award the Department of Defense (DoD) seeks to recognize outstanding program performance by Mentor-Protégé teams formed under the auspices of the DoD Pilot Mentor-Protégé Program.

Any DoD Mentor-Protégé team with an agreement that was **active during any portion of the period from October 1, 2000 through September 30, 2001** is eligible for the FY2002 Nunn-Perry Award. Nominations for Direct Reimbursable Agreements and Credit Agreements will be judged separately and awards will be selected in each category.

Award Criteria:

The criteria for selection are Return on Investment, Quality of Technical Assistance and the Results of the Protégé's Development:

- *The Return on Investment criterion will include quantitative data to support the cost of the agreement to the DoD versus its beneficial value to the U.S. economy. This will include the impact of the agreement upon the protégé's employee base, gross revenues, and participation in DoD contracts at either the prime contracting or subcontracting level. Positive impact upon the mentor's Small Disadvantaged Business (SDB) subcontracting performance will also be favorably considered.*
- *The Quality of Technical Assistance criterion will include the appropriateness, quality, breadth, and depth of technical assistance provided to the protégé firm. Favorable consideration will also be given to the relevance of the technical assistance to DoD mission requirements and the effective utilization of Historically Black Colleges and Universities/Minority Institutions, Procurement Technical Assistance Centers, and Small Business Development Centers (HBCUs/MIs, PTACs, & SBDCs).*
- *The Impact of the Agreement criterion will include the results of the protégé's development in the areas of technical capabilities realized, certifications received, business infrastructure gained and new business and/or subcontracting opportunities realized. Favorable consideration will be given to increases in DoD prime contracts and/or subcontracts and identification of a beneficial impact upon DoD mission requirements.*

Eligibility for the Award:

Any DoD Mentor-Protégé Team with a mentor-protégé agreement which:

- was approved by the DoD Office of Small and Disadvantaged Business Utilization, *and*
- was active during any portion of the period from October 1, 2000 through September 30, 2001.

Nomination Procedures:

Nominations will be accepted from any of the following:

- Mentor
- Protégé
- DoD Program Manager
- DoD Small Business Specialist or Contracting Personnel

The attached package should be completed and forwarded so that it will be received by the Department of Defense not later than Friday, December 7, 2001.

Completed nominations may be *mailed* to:

DoD OSADBU
Mentor-Protégé Program
ATTN: Nunn-Perry Award Nomination
1777 N. Kent Street, Suite 9100
Arlington, VA 22209

In addition, nominations may be:

faxed to: (703) 588-7561 or

e-mailed to: kasey.bethea@osd.mil

Please direct all questions regarding the nomination procedures to the DoD Mentor-Protégé Hotline: 1-800-553-1858.

Only nomination packages that are complete and received by close of business Friday, December 7, 2001 will be considered for an award.

Selection Procedures:

All eligible nominations will be reviewed and numerically scored by a review panel. The composition of the panel will be at the discretion of the DoD Director, OSADBU. The panel may consider other pertinent information regarding the particular mentor-protégé agreement. The review panel will present their nominations in order of ranking to the DoD Director, OSADBU, for consideration for award. Direct Reimbursable Agreements and Credit Agreements will be ranked separately. The number of awards will be at the discretion of the Department of Defense.



DoD Nunn-Perry Award Nomination

Nomination for the DoD Mentor-Protégé Awards

NAME, ADDRESS, POINT OF CONTACT, AND TELEPHONE NUMBER OF MENTOR:

NAME, ADDRESS, POINT OF CONTACT, AND TELEPHONE NUMBER OF THE PROTEGE:

PERIOD OF PERFORMANCE OF THE AGREEMENT:

INDICATE IF THE AGREEMENT WAS FOR CREDIT OR DIRECT REIMBURSEMENT (IF THE LATTER, PLEASE IDENTIFY THE MILITARY DEPARTMENT/DEFENSE AGENCY SPONSOR):

SIGNATURE OF NOMINATOR

Nominator, Name

Date

Title

Telephone Number

Organization

Fax Number

GENERAL INSTRUCTIONS

- A. Nomination forms must be submitted and received by DoD OSADBU not later than close of business Friday, December 7, 2001.
- B. Explain in Narrative blocks I through IV, how the Mentor and Protégé have demonstrated excellence in their relationship and as DoD prime contractors and subcontractors.
- C. Nominations must be mailed to the following address

DoD OSADBU
Mentor-Protégé Program
Attn: Nunn Perry Award Nomination
1777 N. Kent Street, Suite 9100
Arlington, VA. 22209

Or copies may be provided via fax: (703) 588-7561
or e-mail: kasey.bethea@osd.mil

- D. Questions regarding the nomination procedures should be directed to the DoD Mentor-Protégé Hotline: 1-800-553-1858
- E. The review panel shall review and numerically score each nomination. The review panel may consider other pertinent information regarding each mentor-protégé agreement. The panel will present the nominations in order of ranking to the DoD Director, OSADBU for consideration for award.
- F. The DoD will announce and present the awards to the selected winners at the DoD Mentor-Protégé Conference in March 2002.

Nunn-Perry Award Criteria

Awards will be judged in two categories: Reimbursable Agreements and Credit Agreements

Return on Investment	Quality Of Technical Assistance	Results Of Protégé Development
Cost of agreement to the DoD versus beneficial value to the U.S. economy.	Quality, depth, breadth and appropriateness of technical assistance provided to Protégé.	Development of protégé's technical capabilities, quality improvements realized, and business viability achieved.
Impact on the protégé's employment base, gross revenue and participation in DoD contracts.	Relationship between assistance provided and DoD mission requirements.	Protégé expansion into new business areas including other than DoD and commercial markets.
Program impact on the mentor's SDB subcontracting awards	Effective and innovative utilization of HBCU/MIs, PTACs, SBDCs.	Beneficial impact upon DoD mission requirements.

Please use the following outline. You may use either narrative or bullet format. Please try to limit your response to 1/2 page per item.

- I. Provide a brief summary of Program Accomplishments (i.e. milestones achieved)

- II. Discuss the Return on Investment: Provide an analysis comparing the cost of the agreement to DoD versus the agreement's beneficial value to the U.S. economy. This section **MUST** include the costs reimbursed by DoD. Unreimbursed costs may also be included. This should be compared against data on the impact of the agreement upon the protégé's employee base, upon the protégé's gross revenue, upon the protégé's participation in DoD contracts (at either the prime or subcontracting level) and upon the mentor's SDB subcontracting awards.

- III. Describe the Technical Assistance provided. Describe the appropriateness of the assistance to the protégé's needs and the DoD's mission requirements. Describe the quality, breadth and depth of the assistance provided to the protégé. Also describe the effective utilization of HBCU/MIs, PTACs, and SBDCs.

- IV. Describe the Impact of the mentor-protégé agreement upon the protégé. Include as appropriate: technical capabilities gained, quality improvements realized, business infrastructure development achieved, cost efficiencies realized and expansion of the protégé's market into new business areas (prime, subcontracting, and/or commercial). Describe the beneficial impact of the agreement on the DoD mission.